
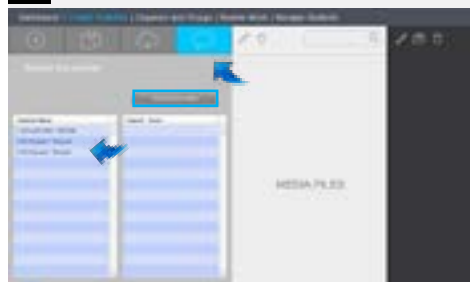



STEP-BY-STEP GUIDE

DEUTSCH: HÖRVERSTEHEN & SPRECHEN

How to supplement your curriculum with this resource:

STEP 1	WHAT IS IT?	HOW DO YOU USE IT?
<p data-bbox="110 531 483 594">Upload the Deutsch content into a <u>new</u> class.</p> <p data-bbox="110 657 475 688">COURSE & CLASS CREATION</p> <p data-bbox="74 709 94 741">A</p>  <p data-bbox="172 989 418 1020">UPLOAD CONTENT</p> <p data-bbox="74 1035 94 1066">B</p> 	<p data-bbox="548 489 1011 583">Our content is made to be uploaded as a whole course at one time into an empty class.</p> <p data-bbox="548 615 930 709">Think: What overarching <i>courses</i> am I teaching?</p> <p data-bbox="548 741 922 793"><i>For example:</i> I am teaching Deutsch Level 1.</p> <p data-bbox="548 825 995 919">Think: When am I teaching Deutsch Level 1 <i>classes</i>?</p> <p data-bbox="548 951 1011 1045"><i>For example:</i> I have Deutsch Level 1 classes during Hour 4 and Hour 6.</p> <p data-bbox="548 1077 979 1171"><i>Whatever you do in one class, will be done in the other class(es) under the same course for you.</i></p> <p data-bbox="548 1203 1027 1346">Therefore, if you add the content into Hour 4 of Deutsch Level 1, the content will also automatically be added into Hour 6 because they are in the same Deutsch Level 1 course in the HUB.</p>	<p data-bbox="1065 489 1555 583">A Go into the HUB and create your overarching courses and the classes under those courses.</p> <p data-bbox="1065 615 1555 709">B Pick a class and upload the correct content language/level into the new, empty class*.</p> <p data-bbox="1065 783 1531 898"><i>*If you try to upload our premade activities into a class where you already have students and/or activities, it will not work.</i></p>
<p data-bbox="126 1476 459 1507">Learn the chapter topics.</p> <p data-bbox="126 1591 459 1623">CURRICULUM OVERVIEW</p> 	<p data-bbox="548 1423 654 1455"><i>(Page IX)</i></p> <p data-bbox="548 1486 1044 1707">This book is broken up into six chapters that are divided into three sections each. Since this is a supplemental listening and speaking resource, we tried to include level appropriate grammar in some of the activities and have listed them here.</p> <p data-bbox="548 1738 1027 1812"><i>Not all activities will include the possible grammar topics.</i></p>	<p data-bbox="1065 1423 1523 1549">Find your current teaching topic on the curriculum overview. Go to that chapter in the book and take note of the grammar we listed.</p> <p data-bbox="1065 1581 1547 1707">If your students do not know that grammar yet, you can teach it to them, modify the activities, or take out the activities that use that grammar.</p> <p data-bbox="1065 1738 1490 1833"><i>If you are an advanced SmartClass user, you can also opt to change the instructions.</i></p>

STEP-BY-STEP GUIDE

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STEP 3

Understand the flow of the chapter.

CHAPTER INTRODUCTION



STEP 4

View the chapter activities at a glance.

ACTIVITY INDEX



WHAT IS IT?

(First page of every chapter)

The chapter introduction shows how the four language focuses are organized by color.

The three **Vokabular** sections focus on activities around the overarching chapter topic.

The **Dialogue** activities are a culmination of each vocabulary section theme with 1-2 partner/group activities.

The **Im Alltag** section focuses on authentic language used by native speakers.

Each chapter ends with an **Überprüfung** section to test your students on what they learned.

HOW DO YOU USE IT?

Familiarize yourself with the layout of the chapter. This will help you learn the section topics that best align with what your students are learning.

Find the page numbers to help you easily navigate the chapter.

WHAT IS IT?

(Second page of every chapter)

This index shows you the activity types and targeted language skills.

Activities that need your input or attention before assigning the activity to students are marked with an asterisk (*) after the activity number.

Activities that are auto-graded by our system are marked with a double asterisk (**) after the activity type.

HOW DO YOU USE IT?

Use this index or the customizable filter program* to decide which activities you want to assign to your students.

Then, review those activities in the book before assigning them. *You can also open the **HUB** and preview each activity before assigning.*

*www.robotelusage.com/activityIndex
oder
<https://faq.robotel.com/knowledge/Additional-Resources>

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STEP 5

Look over the chapter vocabulary.

CHAPTER VOCABULARY LIST



STEP 6

Take a closer look at the "Vokabular" section.

AUFGABEN ZUM VOKABULAR



AUSSPRACHE - KARTEIKARTEN



WHAT IS IT?

(Third page of every chapter)

This list is in the teacher handbook towards the front of each chapter. There is also a copy in the ***Alle Vokabellisten** folder at the very bottom of the course in the **HUB**.

For your students, it is a viewing activity in the **HUB** at the beginning of each chapter section.

HOW DO YOU USE IT?

Compare the vocabulary words here with which words they already know and the words you intend on teaching them.

WHAT IS IT?

A You'll notice the first four activities are the same in every chapter. This allows the students to focus on learning the vocabulary needed to complete the activities.

The rest of the activities naturally progress in rigor and use a wide variety of templates to keep your students engaged.

HOW DO YOU USE IT?

Pay attention to the .3 *Pronunciation (Aussprache)* and .4 *Text Match (Text zuordnen)* activities as they need additional information from you in the **HUB** prior to being assigned to your students.

In Chapter 1 they are the .2 and .3 activities.

B For all *Aussprache - Karteikarten* activities: In each text box, write the translation of the word or phrase in your language after the DEF%. Now, if students click on the definition button, they will see the vocabulary word or phrase in their language.

For example:

You read:

Ich habe einen großen Schreibtisch.
DEF%

You type the translation:
DEF% *I have a big desk.*

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STEP 7

Take a closer look at the “Lerntipp” charts.

LERTIPP CHARTS



WHAT IS IT?

In some of the sections, you will find a chart that breaks down a particular vocabulary or grammar topic that relates to the vocabulary.

Certain charts are provided as they directly affect the activities that follow them.

HOW DO YOU USE IT?

These charts are added in the **HUB** for students in the same place that you see them in your book. Please teach this concept before having your students do the activities.

STEP 8A

Take a closer look at the “Dialoge” section.

CONVERSATION ACTIVITIES



WHAT IS IT?

Each section is concluded with partner or group conversations to work on natural language skills and the vocabulary from the chapter.

Some conversations have a follow-up activity where the students share information learned from the conversation activity. See Activity 4.2.19.

HOW DO YOU USE IT?

You can do these activities using the **HUB** or as a **LIVE Pairing/Grouping** activity. Pair/group your students according to the activity directions.

If you have the **LIVE** platform, complete the pairing/grouping options first in the **LIVE**, launch the recorder at the bottom right, enter a name for saving purposes, and hit record. If the directions tell you to switch the partners so the students can talk with another partner, you will have to save the recordings, re-pair/group the students, and relaunch the recorder at the start of each new pairing.

For follow up activities like 4.2.19, you can do this in the **HUB** or have a few students share with the entire class. You can also do this as a **LIVE Presentation** activity.

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STEP 8B

Take a closer look at the conversation activity student worksheets.

PRINTABLE WORKSHEETS



WORKSHEETS IN THE HUB



WHAT IS IT?

There are student worksheets for each conversation activity. These worksheets allow the students to see the conversation topic and gives them a place to write their answers.

HOW DO YOU USE IT?

A Print the **Dialogaufgaben** worksheet(s) from the **Deutsch Materialien** <https://faq.robotel.com/knowledge/Additional-Resources>.

B All worksheets are also in the **HUB** for students to follow along if you choose to have them write on a separate sheet of paper instead.

STEP 9

Take a closer look at the “Im Alltag” section.

INTERVIEWS & ACTIVITIES



WHAT IS IT?


In this section, you will find authentic, unscripted interviews with native speakers followed by activities for your students to complete.


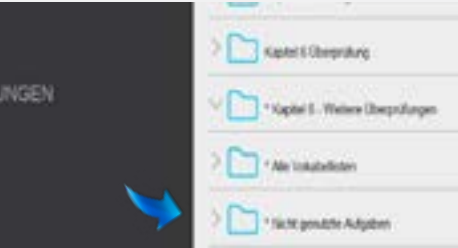
HOW DO YOU USE IT?

Explain to your students that the language is fast, there will be slang and words they may not know, and possible grammatical errors. They may have to listen to the interviews multiple times in order to complete the activities.

STEP-BY-STEP GUIDE


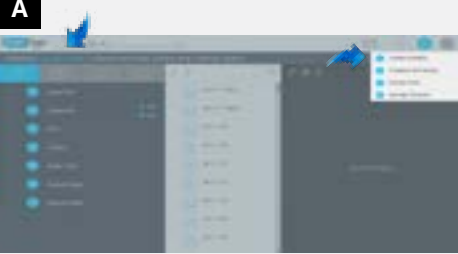
DEUTSCH: HÖRVERSTEHEN & SPRECHEN

STEP 10	WHAT IS IT?	HOW DO YOU USE IT?
<p>Take a closer look at the "Überprüfung" section.</p>	<p>Each chapter will end with an assessment section that consists of two of each of the following: project ideas, listening activities, and speaking activities.</p> <p><i>Speaking 2 is always a follow up to the very first activity from either Section 1 or 2.</i></p>	<p>For some projects, there may be things that you need to do or decide on before assigning them.</p> <p>You may choose to use any of these activities in addition to or in place of your normal assessment.</p>
<p>ASSESSMENT ACTIVITIES</p> 		

STEP 11	WHAT IS IT?	HOW DO YOU USE IT?
<p>Prepare the HUB activity folders.</p>	<p>Once you have decided which activities you want your students to complete, prepare the folders with those activities in the HUB.</p>	<p>Option 1: You can leave all of the activities in the folder and tell your students which ones they should and should not do.</p> <p>A Option 2: Move the activities that you do not want to assign out of the folder into the column to the left.</p> <p>B If you do this, we recommend keeping any activities that you may not want in the last folder in the HUB titled <i>*Nicht genutzte Aufgaben</i>.</p> <p>Should you decide that you want to use them in the future, you can pull these activities out of this folder and put them back into an <i>unassigned</i> chapter folder.</p>
<p>HUB FOLDER PREPARATION</p> <p>A</p> 		
<p>HUB UNUSED ACTIVITIES</p> <p>B</p> 		

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STEP 12	WHAT IS IT?	HOW DO YOU USE IT?
<p>Assign the HUB folders to your students.</p>	<p>In order for the activities to be completed by the students, you need to assign the entire folder.</p>	<p>Click on the checkmark and then the change button in order to make the activities within the folder available to your students. The status of the folder is now "assigned" when the checkmark turns green.</p> <p><i>To learn how to grade your students' completed activities, watch this video.</i></p>
<p>FOLDER STATUS</p> 		
<p>OPTIONAL STEP</p> <p>Add your own activities and resources.</p>	<p>This is a blank folder where you can create* and add your own activities for your students.</p> <p>There is a blank folder in Sections 1, 2, 3, and Assessment of every chapter:</p> <p><i>*Kapitel (#) Lektion 1 - Weitere Aufgaben</i> <i>*Kapitel (#) Lektion 2 - Weitere Aufgaben</i> <i>*Kapitel (#) Lektion 3 - Weitere Aufgaben</i> <i>*Kapitel (#) - Weitere Überprüfungen</i></p> <p><i>*Should you want assistance in creating your own activities, use our Learning SmartClass videos. https://faq.robotel.com/knowledge/learning-smartclass</i></p> <p><i>We also have trainers and pedagogical mentors ready to serve you.</i> <i>Write to: service@robotel.ca</i></p>	<p>A Go to the Create Activities Dashboard in the HUB (either using the path or the Home button drop-down menu).</p> <p>Upload your Media File or author your own Media File in the HUB.</p> <p>Create your new activity.</p> <p>B Drag your activity into the correct folder.</p>
<p>CREATING ACTIVITIES IN HUB</p> <p>A</p> 		
<p>BLANK FOLDERS IN HUB</p> <p>B</p> 